



Shelly Reichart Dressage Clinic Information (Effective 1/1/2014)

Clinic Fees	<ul style="list-style-type: none">▪ Lessons are \$75 each, with a minimum payment of \$600/day/location (or eight rides).▪ If the Organizer schedules more than eight lessons, each lesson is an additional \$75 (example: 10 rides = \$750)▪ If the Organizer has less than eight lessons and still wants to confirm (see below for confirmation information), it's \$600 (example: six rides = \$600).▪ Unless otherwise specified, travel expenses are covered by Shelly.
Confirming Dates & Number of Rides	<ul style="list-style-type: none">▪ Shelly will provide dates available; the date will be considered taken once Organizer confirms the date.▪ The Monday prior to the clinic date, the Organizer must email the confirmed number of lessons to ParadigmFarmLLC@aol.com.▪ Once number of lessons is confirmed, the Organizer is responsible for payment of the same (so hold riders accountable!).▪ Lessons are approximately 30 minutes each and should be run consecutively (i.e. no breaks).
Payment	<ul style="list-style-type: none">▪ The Organizer can write one check to Shelly or gather rider's payments; whichever is easier for the Organizer.▪ Make check(s) payable to Shelly Reichart and provide payment in one envelope (do not have riders hand individual payments to Shelly while she's teaching).▪ Organizers are welcome to charge above & beyond Fees listed above.▪ Organizer is responsible for reimbursing any payment received by Shelly that is returned NSF.
Day of Clinic Requirements	<ul style="list-style-type: none">▪ Have an onsite contact available (if not the Organizer, please let Shelly know who the onsite contact is). This person is helpful should there be any hiccups to the schedule, facility, etc.▪ Please provide Shelly with a printed schedule that includes lesson times and the names of both horses & riders.▪ Provide someplace for Shelly to sit and bottled water to drink (if cold, have blanket or cooler available and warm drink options).▪ Have riders bring their own headphones to use with Shelly's communication system (required).